

The InfoConsult team has more than 20 years of experience in the preparation and submission of successful proposals for European cooperation projects as well as in working for the European Commission as evaluators and reviewers.

Based on our experience in the current and in former Framework Programmes of the European Commission as well as in the INTERREG Programmes, we have developed training courses to support you in all stages of the life cycle of your project.



InfoConsult offers expertise in all aspects of the 7th Framework and INTERREG Programmes, from the project idea through to the proposal, contract negotiation, project management, financial and administrative aspects, reporting and auditing, as well as in the exploitation of the results.

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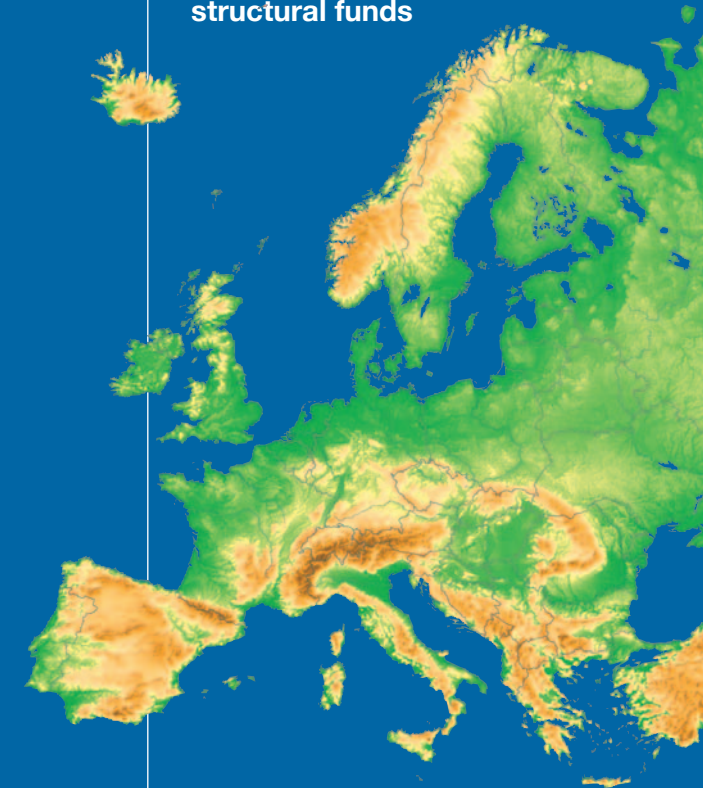
Target groups and organisation

These courses are aimed at private companies, universities, research bodies and other public institutions that are planning the submission of a proposal as well as those that have already been successful in winning a grant for an EU-funded project.

The courses are offered in both German and English. They can be held either in our office or at the client's premises. Regular courses are offered in Bremen, Germany.

Please visit our website or contact us directly for further information. We would be delighted to discuss your specific training needs in more detail.

Training courses for European research programmes and structural funds



Building up competence for
successful fundraising and efficient
implementation, management and
use of EU funds

Training courses

7th Framework Programme

InfoConsult specialises in EU-funded R&D projects and offers a complete portfolio of courses to assist you during all stages of your project's life cycle.

Writing a competitive proposal

This course explains how proposals are developed in the light of your research strategy, how consortia are formed and how to identify the appropriate 'Call for proposals'. It also provides you with background information on the 7th Framework Programme, its funding schemes, its rules for participation and the evaluation procedure for proposals.



Negotiating Grant Agreements

Once a project has been selected for funding, the precise project definition, including financial and administrative aspects, has to be negotiated with the European Commission. Course participants will learn about the negotiation procedure, key issues and risks, and the required documentation.

This course also explains how to set up the necessary Consortium Agreement and how to face the potential challenges in implementing it.

Coordinating EU-funded R&D projects



Coordinating a European R&D project is a demanding task that requires a specific set of skills and appropriate experience. This course explains how an EU-funded R&D project really works, covering both the formal aspects (e.g. contractual issues and reporting) and the practicalities of coordinating a Europe-wide project (e.g. smooth intercultural communication).

Complying with financial rules in FP7

This course addresses the financial rules and practices in the 7th Framework Programme, including eligible costs, interest earned on advance payments, payment terms, penalties, subcontracting and tax issues.

Planning dissemination and exploitation

Two fundamental principles of EU-funded R&D projects are the accessibility of the results to the public (dissemination) and the use of the knowledge obtained (exploitation). This module explains how to develop effective dissemination and exploitation strategies whilst ensuring that intellectual property rights are respected, and how to develop innovative products and services.

INTERREG Programmes

Based on our experience in the INTERREG Programmes, we offer courses to support you right from the initial project idea through to the successful completion of your project.

Writing a competitive proposal

This course explains how to write a competitive bid and starts with an introduction to the basics and the context of the European Regional Development Fund (ERDF) and INTERREG, including an overview of the three INTERREG strands: A, B and C.

Trainers show how bids are developed, how consortia are formed and how to choose the appropriate INTERREG Programme (A, B or C) and priority. Finally, an overview is provided of the funding schemes, including the rules for participation and the evaluation procedures.

Managing INTERREG projects

Effective management of a European cooperation project can be challenging and requires careful attention to detail as well as a specific set of soft skills. This training module explores how such projects can best be managed and covers formal aspects, such as reporting and auditing.

Attention is also paid to practicalities of coordinating a multi-partner, multi-regional project, such as smooth integration of the various people and disciplines involved.



Financial and monitoring rules

This course covers financial management and monitoring. Participants will gain a good understanding of financial tables, audit trails, co-financing and the control process.